

**MUNICIPAL EQUIPMENT LOAN FUND COMMITTEE MEETING MINUTES  
December 21, 2022**

Committee Members Present: Beth Pearce, State Treasurer  
 Via phone: Joe Flynn, Secretary, Agency of Transportation  
 Daniel Batsie, Dept of Motor Vehicles  
 Bradley Kukenberger, Agency of Transportation

Treasurer’s Staff Members Present: John Booth, Director, Treasury Operations  
 Jerimiah Breer, Treasury Operations  
 Matt Jenkins, Financial Manager, Treasury Operations

- Meeting called to order by Pearce at 1:01 PM.
- Pearce asked if there were any additions or changes to the agenda. None.
- Pearce asked Committee members if there were any comments regarding previous minutes. None. Pearce then asked for a motion to approve the minutes of the June 17, 2022, meeting; motion was made by Flynn, seconded by Batsie. The motion was approved unanimously.
- Financials were presented by Booth. There are no receivable issues. The balance sheet is in a strong position with \$3.6M in assets which includes \$2.6M in cash. Operating revenue is being generated by loan interest and bank interest with retained earnings of \$1.6M. Pearce quickly reviewed page 8 of the financial packet and indicated the fund is operating well within statutory annual lending limit of \$1.5M. The fund continues to have capacity to make additional loans and it is anticipated that demand will increase in the current rising interest rate environment. Pearce indicated there are existing analysis tools to be used in decision making if future demand exceeds the statutory annual lending limit. Pearce asked the Committee if there were any questions regarding the financials, there were none.
- Pearce advised there were three loan applications for review totaling \$292,150. Two of the applicants are a joint application with zero interest percentage associated. It is anticipated that the programs 2% interest rate will become increasingly attractive with the Federal Reserve increasing short-term interest rates, which is expected to also effect rates for the current five-year term of loans through this program. Staff recommendation is for approval of the three loan applications for the towns of Vergennes, Eden & Hyde Park.

<b>Town Name</b>	<b>Loan Amount Requested</b>	<b>Type of Equipment</b>	<b>Total Purchase Price</b>		
Vergennes	\$ 72,150	Ram 3500 Dump Truck	\$ 96,201		
Eden	\$ 110,000	Alexis Mini Pumper Fire Truck	\$ 358,083	Joint application	
Hyde Park	\$ 110,000	Alexis Mini Pumper Fire Truck	\$ 358,083	Joint application	
	<u>\$ 292,150</u>				

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- Motion to approve the Vergennes loan was made by Flynn, seconded by Batsie. The motion was approved unanimously.
- Motion to approve the Eden and Hyde Park joint loan was made by Batsie, seconded by Flynn. The motion was approved unanimously.
- Pearce asked if there were any questions or discussion for the committee. There were none.
- Pearce as for a motion to adjourn. Motion made by Flynn, seconded by Batsie. The motion was approved unanimously. Meeting adjourned at 1:12 PM.

Respectfully Submitted,  
Matt Jenkins  
Financial Manager, Treasury Operations