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**CAPITAL DEBT AFFORDABILITY
ADVISORY COMMITTEE
AGENDA**

**Wednesday, August 31, 2022
3:00 p.m.**

Approval of minutes from meeting of August 17, 2022

Debt affordability criteria

- **Progress update**
- **Review of other states Affordability Criteria (PRAG presentation)**

Discuss Authorized but unissued and Unexpended bond funds

Discuss Capital Expenditure Cash Fund and relationship to debt affordability
(Depending on time, this may be rescheduled to Sept. 6th meeting)

Discuss deadline for submission of CDAAC Report

Discuss deliverables for next meeting

Comments from members of the public

Other business and adjournment

Next Meeting – Tuesday, Sept. 6th 12:00 – 2:00



STATE OF VERMONT
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**Capital Debt Affordability Advisory Committee
Minutes of Meeting of Wednesday, August 31, 2022**

CDAAC Members Attending

BETH PEARCE, CDAAC Chair, State Treasurer
DOUG HOFFER, State Auditor
KRISTIN CLOUSER, Secretary of Administration
DAVID KIMEL, Former Chair, Vermont Municipal Bond Bank
THOMAS KAVET, Legislative Economist
DAVID COATES, CPA, Managing Partner, KPMG (Retired)
PREMILA PETERS, CFA, CPA, President, Data Innovations
MICHAEL GAUGHAN, , Executive Director, Vermont Municipal Bond Bank

Also Attending

JEFF CARR, Economic & Policy Resources, Inc.
TOM HUESTIS, Public Resources Advisory Group
STEVE WISLOSKI, Public Resources Advisory Group
CATHERINE BENHAM, Joint Fiscal Office
SARAH CLARK, Joint Fiscal Office
DAN DICKERSON, Joint Fiscal Office
NICOLAS KRAMER, Department of Finance & Management
JEREMIAH BREER, State Treasurer's Office
ASHLYNN DOYON, State Treasurer's Office
OWEN DOHERTY, State Treasurer's Office
SCOTT BAKER, State Treasurer's Office

Ms. Pearce called the meeting to order at 3:02 p.m.

Mr. Coates made a motion to revise the agenda in order to discuss the authorized but unissued bond funds and cash fund items first. Ms. Peters seconded the motion. The change was approved unanimously.

Following a motion by Mr. Coates, which was seconded by Mr. Kimel, the minutes of the August 17, 2022 minutes were approved unanimously, with Mr. Gaughan abstaining.

Mr. Baker reviewed the worksheets showing the amounts of authorized but unissued debt, unexpended bond proceeds and project expenditures to be reimbursed.

Mr. Coates expressed his concern that these funds may be competing with the federal infrastructure funds. Ms. Clouser responded that it has been challenging since there is a deadline

for the federal spending. Mr. Huestis commented that many other states are in the same situation. A discussion followed with the committee agreeing that it is important to have a better understanding of the additional funding. Ms. Clouser agreed to put together an informational session for the committee.

Mr. Kimel commented that this committee is charged to assess the amount of debt that can be prudently authorized. Mr. Hoffer agreed that it makes sense to use the federal money, but the function of the committee is to recommend an amount that the state can afford to borrow, and they can choose to bond for less.

Ms. Pearce said that the committee should weigh in on their thoughts on the Capital Expenditure Cash Fund (CECF) and how it can be used to reduce the amount of debt issuance. This topic will be discussed at the next meeting.

Ms. Pearce asked if anyone from the public wished to comment, but there was none.

The meeting was adjourned at 4:05 p.m. following a motion by Mr. Coates, seconded by Mr. Gaughan.